



TOWN OF TYNGSBOROUGH  
Office of the Selectmen  
25 Bryants Lane  
Tyngsborough, MA 01879  
Tel: 978 649-2300 Ext. 100 Fax: 978 649-2320

Board of Selectmen Minutes

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Monday, April 14, 2008

6:00 P.M.

Town Offices

Members present: Selectman Jay Booth, Selectwoman Jacqueline Schnackertz, Selectwoman Karyn Puleo, Selectman Kevin O'Connor, Selectman Rich Lemoine

Staff Present: Town Administrator Rosemary Cashman and  
Admin Assistant Therese Gay

Finance Committee Members present: John Griffin, Rob Mullin, Fred Perrault,  
and Kenneth Times Member absent: Colleen Gabriel

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The Chair called the meeting to order. The Clerk read this evening's agenda.

1. 6:00 P.M. Chief Mulligan – Appointment of Reserve Officers

Chairman Lemoine welcomed everyone and invited Police Chief William Mulligan to introduce the new Reserve Officers. First Chief Mulligan explained the hiring and training process used to hire the new Reserve Officers. The new Reserve Officers Peter Kulisich, Stephen Desilets, Richard St. Pierre and Robert Cote were introduced. The Chief acknowledged Sgt Shaun Woods who oversaw the training and the training Officers Christopher Rider, Tom Walsh, Charles Rubino, Charles Melanson and Michael Miceli.

The board voted unanimously on a motion by Selectwoman Puleo, second by Selectwoman Schnackertz to appoint Peter Kulisich, Stephen Diselets, Richard St. Pierre, and Robert Cote as Reserve Officers.

2. Other Business

A. Appointment – Senior Tax Work off Program

The Board voted unanimously on a motion by Selectman Booth, second by Selectwoman Puleo to appoint Claudette Rondeau and Grace Ann Steed as Library Aides, Rita Evicci and Mildred Poirier as Council on Aging Aides and Rodney Wood as Town Offices Clerical Aide.

B. Appointment – Admin Assistant

The Board of Selectmen deferred this appointment to a future meeting after the budgets have been reviewed.

3. Correspondence

The Board voted unanimously on a motion by Selectwoman Puleo, second by Selectwoman Schnackertz to accept the correspondence for discussion. The Board discussed the following correspondence: a letter notifying the Town of the sale of Chapter 61A parcel of land on Swan Road. The CPC voted not to pursue the purchase of this parcel. The Board of Selectmen voted unanimously on a motion by Selectman O'Connor, second by Selectwoman Puleo to reaffirm its right of first refusal and to not purchase the 12.54+/- acres of land located at 22 Swan Road further described Tyngsborough Assessors' Map 16, Block 18, Lot 0.

The Board discussed the letter from the Office of Energy and Environmental Affairs on the availability of funds for land and water conservation programs. A copy to be given to the Recreation Committee and will be placed on the next Selectmen's agenda. The Board will discuss and make a decision on the letter received from the Affordable Housing Consortium Committee at their next meeting.

#### 4. Selectmen's Notes

Selectwoman Schnackertz talked about Earth Day scheduled for Saturday April 27 at the Sherburne Nature Center on Coburn Road. Selectwoman Puleo watched the high school production of Jesus Christ Superstar, a musical put on by the high school students. The students were great. Selectman O'Connor thanked the Board for a job well done on the last agendas. Selectman Lemoine announced the Economic Development Committee hearing on Tuesday night April 15; the Consultant from Concord Square Development will present his proposal for the town center.

#### 5. Town Administrator's Notes

The Campground is moving forward; a consultant has been hired to help design the area so that it will be ready for summer use. The Field Use Committee has hired a consultant to design the Elementary School Ball fields.

#### 6. Budget Discussion

The Board voted unanimously on a motion by Selectwoman Puleo, second by Selectwoman Schnackertz to enter into a work session to discuss budgets.

The Finance Committee voted unanimously on a motion by Member Mullin, second by Member Perrault to open their meeting to discuss budgets.

The Board and the Finance Committee are meeting this evening to discuss the budget. The members discussed the following cuts: take \$5,000 from the Economic Development Fund, \$23,000 from the Engineer Account, and not to replace an employee at the Highway Department. The Selectmen discussed placing any snow and ice reimbursement into the Stabilization Account. The Town cannot rely on the pole tax at this time. Other options are trash fees or more cuts. The Board has asked the Town Administrator to contact the Police, Fire, Health, Library and Highway Departments for additional cuts.

The Finance Committee voted unanimously on a motion by Member Mullin, second by Member Perrault to adjourn the meeting. The Finance Committee adjourned at 8:30 P.M.

#### 7. Executive Sessions (if necessary)

##### A. Personnel

The Board voted 5-0 on a motion by Selectwoman Puleo, second by Selectwoman Schnackertz to enter into an Executive Session to discuss personnel and to return to open session only to adjourn. Roll Call Vote: Selectman Jay Booth, yes; Selectwoman Schnackertz, yes; Selectwoman Karyn Puleo, yes; Selectman Kevin O'Connor, yes; and Selectman Rich Lemoine yes. The Board entered Executive Session at 8:30 P.M.

#### 8. Adjournment

The Board voted unanimously on a motion by Selectwoman Puleo, second by Selectman Booth to adjourn the meeting. The meeting was adjourned at 9:00 P.M.

Respectfully submitted

Therese Gay

Admin Assistant

Approved on \_\_\_\_\_